



Parent to Parent

A Guidebook for CDS Families



2011-2012

Covenant Day School

Parent to Parent

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School Hours:

TK and Kindergarten (K)	M-F 8:15-12:45
EK and Lower School (LS)	M,T,Th,F 8:15-2:55, W 8:15-2:30
Middle School (MS)	M,T,Th,F 8:15-3:10, W 8:15-2:45
High School (HS)	M,T,Th,F 8:15-3:15, W 8:15-2:45

School Contact Information:

Address: 800 Fullwood Lane, Matthews, NC 28105

Main School Phone: 704-847-2385

High School Phone: 704-814-1066

LS and MS Fax: 704-708-6137

HS Fax: 704-708-6149

Business Office Fax: 704-844-8628

Attendance Line: 704-814-1043

School web address: www.covenantday.org

E-News: www.covenantday.org

Head of School: Dr. Marni Halvorson

Lower School Principal: Mr. Mark Helmer

Middle School Principal: Mr. Jason Klohr

High School Principal: Mr. Scott Dillon

Who Do I Call For That?

Main Office: Robin Southern 704-847-2385

LS Assistant: Shannon Paulo 704-708-6128

MS Assistant: Patty Norris 704-708-6135

HS Assistant: Doreen Donnelly 704-814-1066

Admissions: Lisa Barlow 704-708-6127

Registrar (Address changes): Karen Logterman 704-708-6129

Lunch Program:	Dottie Bedell	704-708-6121
Athletics:	Mary Hill/ Mark Jones	704-814-1008
Financial Assistance:	Jennifer Stewart	704-708-6165
Billing/Tuition:	Mary Welch	704-708-6102
LS/MS Library:	Kathy Greenfield	704-814-1069
HS Library:	Kathy Greenfield	704-814-1069
Academic Resources:	Nora Sherrill	704-814-1037
After School:	Carmen Welty	704-814-1041
C1:	Shannon Paulo	704-708-6128
HS Guidance:	Heather Mills	704-814-1066
HS Laptop Program:	Janice Agle	704-814-1068
School Counselor:	Dawn Poulterer	704-708-6120
Institutional Advancement:	Mike Mara	704-708-6167
Corporate Giving:	Janet Grimmer-Kempf	704-814-1017
Booster Club:	John Stewart	704-841-0815
Parents Assoc.:	Anne Rogers	704-365-7002
CAST:	Rob Chase Stacy Snapper	704-341-5085 704-243-1726
Moms-In-Touch:	Mary Roberts	704-821-1335
Room Mothers:	Laura McCarthy	704-814-6580
Ambassadors:	Jennifer Billiard	704-814-1074
Reserving Rooms or Sandwich Board:	Jane Courtright	704-814-1002

Communication/Information

- **What is the primary means of communication to parents from the school?** The primary source for information is the CDS website at www.covenantday.org. Parents should check the

Academics drop-down menu in the Lower, Middle or High School tabs for specific information and announcements pertaining to your student. Parents should also read the E-News on the Homepage.

- **What is the E-News and does that apply to me?** The E-News contains school-wide announcements. It applies to all families and is updated every Saturday.
- **How do I receive E-News reminders and announcements directly to my email?** On the E-news page, enter your email address in the box labeled “We would like to send you our weekly E-News.”
- **Does the school have a calendar that contains information about holidays, activities, jeans days, tests, programs, etc.?** Yes. There are several online calendars that provide useful information. Calendars are found on the CDS website at www.covenantday.org under either the About Us drop-down menu or Academics drop-down menu. Click on “Calendars.” The following calendars will appear and contain the information described below:
 - CDS Printable Calendar—contains a year-at-a-glance calendar of school holidays
 - Lower School Calendar—contains all activities, holidays, and tests pertaining to TK-5th grade
 - Middle School Calendar—contains all activities, holidays, and tests pertaining to 6th-8th grade
 - High School—contains all activities, holidays, and tests pertaining to 9th-12th grade
 - Athletics—contains all athletic events for all Middle and High School sports

Lower and Middle School Uniforms

- **Where can I find the uniform dress code?** The dress code is listed at www.covenantday.org under the Academics drop-down menu in the Lower School and Middle School tabs. Click on “Resources” for the dress code.
- **Do all uniform bottoms have to be ordered from the Lands’ End uniform catalog?** Yes.
- **What is the best way to return Lands’ End uniforms?** You can return Lands’ End items directly to Sears to avoid shipping hassles. Replacement items will be reshipped to you at no cost if you inform Lands’ End that it is an exchange.
- **Does Sears carry uniform items at the store?** Yes. Some items can be purchased at Sears, but they must come from the uniform catalog. If you place your online order at Sears and have it shipped to Sears, there is no shipping charge.
- **Do I have to order tops from Lands’ End?** No. Tops may come from any store but they must have 2-3 buttons and either a Covenant Day logo or no logo.
- **Are there any specific requirements for shoes?** All shoes must have closed toes and heels. No heelies are allowed. Boys and girls are allowed to wear tennis shoes on chapel days, except for specifically designated chapel days or programs in which dark shoes are required.
- **Are students required to wear special uniforms for field trips?** Teachers of younger Lower School grades will often request the children to wear specific color polos by class when they go on field trips. Designating the children’s colors makes it easier to keep them

where they belong! Red, navy, and white are the colors used for this purpose. It is good to have those colors in your uniform inventory!

- **What do girls wear under their skirts and jumpers for modesty?** Girls are required to wear monkey-bar or bike shorts (they are sold at Lands' End) under their skirts and jumpers.
- **Are students required to wear belts?** No.
- **Do students change clothes for PE?** Starting in 5th grade and above, students must wear solid color modest gym shorts and a solid color or CDS t-shirt when participating in PE.
- **What is “jeans day”?** Jeans days are designated periodically throughout the year. If a student chooses to wear jeans that day, they are charged \$1 which goes to the Media Center. As a treat for the students, they are allowed to wear jeans or modest length jeans shorts and either a regular uniform shirt, CDS t-shirt, or CDS sweatshirt. Most students prefer to wear a t-shirt rather than their regular polo that day!
- **Are Middle School students permitted to wear sweatshirts over their navy polo on chapel day?** Yes. They may wear a sweatshirt on chapel days, but it must be navy. It is a good idea to get at least one navy hoody for Middle School students!
- **Are there any specific clothing requirements for Middle School students when they go to Windy Gap?** Students do not wear uniforms at Windy Gap. Clothing must be modest in length and fit. No spaghetti strap shirts for girls. Girls are required to wear a modest one-piece bathing suit for swimming activities.

- **There are so many uniform choices! How do I know what to buy?** Favorite uniform pieces for most students are:
 - **Tops**—polo shirts and CDS hoody sweatshirts
 - **Girl bottoms**—skorts, pleated skirts, shorts, and jumpers for the younger girls
 - **Boy bottoms**—cargo shorts, cargo pants
- **How do I know how many uniforms to buy?** Here is a sample of uniforms you might purchase to get started:
 - **Lower School girls:** 1 plaid chapel jumper, 2 khaki skorts, 1 navy skort, 1 pleated skirt, 1 white short sleeved peter pan collar shirt, 1 long sleeved peter pan collar shirt, 4 collared polo shirts (red, white, navy, light blue), 2 CDS sweatshirts (hoodies are most popular), 1 pair bike shorts, 1-2 CDS t-shirts for jeans days and 5th grade PE, 2 solid colored modest length gym shorts (no sophies) for 5th grade PE
 - **Middle School girls:** 1 khaki skort (for chapel), 4 other Lands' End bottoms (shorts, pleated skirts, a-line skirts, skorts—depending on what your daughter likes to wear), 1 navy collared polo short sleeve shirt (for chapel), 1 navy CDS sweatshirt (for chapel), 5 collared polo shirts (any solid color works!), 2 CDS sweatshirts (any color, hoodies are most popular), 2 CDS t-shirts for PE or jeans days, 2 solid colored modest length gym shorts (no sophies)

- **Lower School boys:** 1 pair navy cargo shorts, 3-4 pair khaki cargo shorts, 1 pair navy cargo long pants, 2-3 pair khaki cargo long pants, 1 short sleeve white buttoned-down shirt, 1 long sleeved white buttoned-down shirt, 4 collared polo shirts (red, white, navy, light blue), 2 CDS sweatshirts (hoodies are most popular), 1-2 CDS t-shirts for jeans days and 5th grade PE, 2 solid colored gym shorts for 5th grade PE
- **Middle School boys:** 4-5 pair khaki or navy cargo shorts (at least one khaki for chapel), 1 navy collared polo short sleeve shirt (for chapel), 1 navy CDS sweatshirt (for chapel), 5 collared polo short sleeve shirts (any color), 2 CDS sweatshirts (any color, hoodies are most popular), 1-2 CDS t-shirts for jeans days and PE, 2 solid colored gym shorts for PE

High School Dress Code

- **Do High School students wear uniforms?** No, but they do follow a dress code.
- **Where do I find the High School dress code?** The High School dress code is described in the “High School Handbook” found online at www.covenantday.org under the Academics drop-down menu, the High School tab, and then “Resources.”

- **May High School students wear jeans?** Yes, on any non-Chapel days with normal expectations regarding tops. Tight-fitting jeans are not permitted.
- **Are there specific dress requirements for Chapel Days?** Yes. Boys are to wear a collared dress shirt, necktie, long pants, and no flip flops. Girls are to wear either a dress (to the knee), skirt (to the knee) or dress pants and a blouse. Refer to the “High School Handbook” for more specific guidelines.

Uniform Consignment Sales

- **Is there any way to purchase or sell used uniforms?** Yes! A consignment sale is held twice a year. The largest sale is a couple of days before the last day of school. A smaller sale is held in the early fall. Any parent may buy or sell uniforms. Clothing is priced by the seller at no greater than half the retail cost. Details are posted in the E-News before the sale.

CDS Apparel/Spirit Apparel

- **Where do I purchase CDS sweatshirts and t-shirts?** A limited supply of CDS sweatshirts and t-shirts are available for sale (cash or check only) the day before school starts at the volunteer fair.
- **If I miss the volunteer fair, is there any other way to purchase CDS apparel?** Yes. CDS apparel may be purchased from the CDS Online Store at any time during the year. Items will be delivered directly to your home.

- **How do I order from the online store?** Click on the CDS Online Store link under the Resources drop-down menu at www.covenantday.org.

Lower School Carpool

- **If I have a Lower School student, what do I need to do to get a carpool number?** You will receive a carpool form in your August information packet sent by the school. Fill out that form and turn it in to school before school starts by the date listed on the form. Even if you are not carpooling with another family, you still need to send in the form to get your own number and color assignment. You will pick up your carpool number at the volunteer fair during orientation the day before school starts.
- **How do I find someone to carpool with my family?** The mailing you will receive the first week of August includes a listing of all students by grade and class with addresses and phone numbers. You can scan the list by zip code to find someone close by that might want to carpool.
- **What time may I drop my child off in the morning?** Although students may be dropped off as early as 7:15am, most parents drop off students between 7:45am and 8:05am.
- **Where do I drop off my child in the morning?** Lower School students should be dropped off in the mornings at the Middle School gym. There are two drop-off routes with one at the back and one at the side of the gym. See the map in Appendix 1.
- **Do children go directly to their classrooms when they are dropped off?** No. Students are supervised in the

gym where they sit by grade and visit with their friends until they are dismissed to their classes at 8:05am.

- **How do I drop off my TK or Kindergarten student?** TK and Kindergarten students are gradually eased into the gym drop-off. Once they begin drop-off at the gym, they are walked from the gym to their classroom by a teacher right after you drop them off. They have supervised play in their classroom until 8:15am. You will receive specific instructions from your teacher during orientation.
- **How does afternoon pick-up work?** Carpool lines are designated by color during afternoon pick-up. You will receive a map with your carpool number at orientation. A map is also included in Appendix 2. Follow the map and signs, place your carpool number in your car window, and your child will be delivered to your car.
- **When am I considered late for pick-up?** You have 15 minutes after dismissal to pick up your student before they are taken to after-school care. Monday, Tuesday, Thursday and Friday pick-up is 2:55-3:10pm and Wednesday is 2:30-2:45pm.

Middle School Drop-off and Pick-up

- **How do I drop off my Middle School student?** Middle School students may be dropped off by the Middle School building using the two drop-off routes on the map in Appendix 1 starting at 7:15am. School begins for the Middle School at 8:15am.
- **How do I pick up my Middle School student?** Middle School students may be picked up at 3:10pm on

Monday, Tuesday, Thursday and Friday and 2:45pm on Wednesday. Parents may use the yellow carpool route (see Appendix 2), the pink carpool route (see Appendix 2) or may park in the lot closest to the Middle School building and wait for their student to come to the car. There are no carpool numbers for Middle School.

High School Drop-off and Pick-up

- **How do I drop off my High School student?** High School students may be dropped off in front of the High School building starting at 7:15am. School begins for the High School at 8:15am.
- **How do I pick up my High School student?** High School students may be picked up at 3:15pm on Monday, Tuesday, Thursday and Friday and 2:45pm on Wednesday. Unless participating in a supervised activity after school, students should be picked up from campus by 4:00pm. Parents may use the route that goes through the High School parking lot and in front of the High School building to pick up their student. See the map in Appendix 3.

Late Arrival and Appointments

- **When is my child considered late for school and what do I do?** If your Lower School child arrives at school after 8:15am, a parent must walk them to the main office and sign them in so that they can receive a slip to enter class. If a Middle School student arrives after 8:15am, they must report to the Middle School office to receive a tardy slip before reporting to class.

- If a Middle School student arrives after 8:45am, they must report to the main school office to sign in.
- **What do I do if my Lower or Middle School child needs to leave early for an appointment or illness?** A parent needs to sign them out in the main office, receive an early dismissal slip, and then pick them up from their classroom.
 - **What does my High School student do if they arrive at school after 8:15am?** They must report to the High School office to sign in with either a note or phone call from a parent or message left on the attendance line with the reason for their late arrival. Note: If they arrive after 9:00am, they must provide a doctor's note to the High School office upon their arrival in order to participate in any athletic practice or game or extracurricular fine arts after school that day.
 - **What do I do if my High School student needs to leave during the school day for an appointment?** They need to sign out in the High School office with a note from a parent. If they return to school, they must sign back in at the High School office and receive a slip to return to class. Note: If they leave school during the day, they must provide a doctor's note to the High School office upon their return in order to participate in any athletic practice or game or extracurricular fine arts after school that day.

Illness

- **What do I do if my Lower School child is sick and can't come to school?** The morning they are sick, call the attendance line at 704-814-1043 to notify the school of their absence.

- **Do I need to send in a note to my child's Lower School teacher with the reason for his/her absence?** Yes. You may send a note or email providing the reason for your child's absence.
- **What do I do if my Middle School student is sick?** If your Middle School student is sick, call the attendance line, and then email your student's teachers directly so that they may send make up work to the MS office. Make up work is collected in a folder with your child's name by the MS office door. When the student returns to school they must bring a note from their parent explaining the reason for their absence to give to their homeroom teacher.
- **What do I do if my High School student is sick?** If your High School student is sick, call the attendance line, and then email your student's teachers directly to arrange for make-up work.

Medications

- **What do I do if my child needs medication at school?** Fill out a medication form in the main or HS office, bring in the medication and the respective office will keep it on-hand for your student. A form is necessary for all prescription and over-the-counter medications your student may need to take while at school.

Lost and Found

- **Does CDS have a lost and found?** Yes. There are lost and found bins on the stage in the Middle School gym, in the Middle School building outside the teacher workroom and in the High School office.

Lunch Program

- **Does my child have to order lunch?** No, they may bring lunch from home.
- **If I order lunch, do I have to order for the entire year?** No. Orders are placed monthly. You can order as much or as little as you want each month.
- **How do I order?** Orders are placed online from the 1st to the 15th of the month for lunch during the next month (i.e. you must order by August 15th for September lunches or September 15th for October lunches). Click on the Lunch Program link at the top of the homepage at www.covenantday.org, to place your order. On-line payment is due at the time of the order. Unfortunately, no checks are accepted.
- **Are there any other food options for purchase during lunch?** Yes. In addition to the catered lunch menu, students and faculty may purchase milk, bottled water, juices, ice cream and various snack items during lunch for cash. Students may bring change in their lunch box or a Ziploc bag to purchase these items.
- **If I miss the order deadline, may I still order lunch for that month?** Late orders are accepted up to forty-eight hours after the 15th deadline. A late order fee of \$35 applies.
- **If my child is sick or doesn't attend school on a day I have ordered lunch, will I receive a refund?** The Lunch Program is unable to issue credits for items ordered and not collected. Be sure to review your order against the school or class calendar and your personal calendar to assure that you only place orders for the day on which your student will be at school.

- **Is the Lunch Program available during August?** No. September is the first month that catered lunch is available. However, to order September lunch, you must place your order before school starts by August 15th.
- **May I have lunch with my child?** Absolutely! You may join your child for lunch any time. Simply sign in at the main office when you arrive. Your teacher will let you know what time his/her class eats lunch.
- **If I have further questions, where may I find more information?** The Lunch Program is described in detail under the Resources drop-down menu at www.covenantday.org.

After School Care

- **What after school child care is available at CDS?** CDS has the C1 Program and the After School Enrichment Program (ASEP).
- **What is C1?** TK and Kindergarten students have the option to stay after school up to 5 days a week in C1 (Colossians 1), our bridge program that goes from the end of the TK/K day at 12:45pm to the end of the Lower School day at 2:55pm (or 2:30pm on Wednesdays).
- **Do I have to commit to a certain number of days per week for the entire year when I register?** It is preferred that you indicate which days your child will attend when you register for the program. However, the C1 tuition is on a pay-as-you-go basis and changes may be made if necessary. Drop-ins are welcome, space permitting. If you would like your TK or kindergarten student to drop-in, you need to register

them and then call the Lower School office to reserve a spot as needed. The registration form is online at www.covenantday.org under After School Programs in the Admissions drop-down menu.

- **Is child care available after the end of the Lower School day at 2:55pm (or 2:45pm on Wednesdays)?** Yes. The After School Enrichment Program (ASEP) offers quality child care for children ages TK through 8th grade until 6:00pm.
- **How do I utilize ASEP?** The registration form is online at www.covenantday.org under After School Programs in the Admissions drop-down menu.

Academic Resources

- **What services does CDS provide if my child is having learning difficulties?** The mission of the Academic Resources (AR) department of Covenant Day School is to help each student achieve his or her God-given potential through direct service to students with assessment and therapeutic intervention, to teachers with consultation and classroom support, and to parents.
- **If I believe my child may need these services, what do I do?** In most circumstances, your child's teacher will approach you, and together you will work with AR to develop a plan for your child. However, a parent is welcome to approach their teacher to discuss any concerns or contact Nora Sherrill in the AR Department directly.

Volunteer Opportunities

- **What are room moms?** Each Lower School class and Middle and High School grade has room moms. Room moms provide support to the teachers and parents. They celebrate teacher birthdays, help organize assistant room moms, and help the teacher as needs arise.
- **What are assistant room moms?** Each Lower School class has a party mom, lunch/recess mom, and field trip mom. These moms organize parent volunteers to help with parties, lunch/recess help for teachers, and field trip drivers.
- **If I want to be a room mom or assistant room mom, what do I do?** Contact Laura McCarthy, the room mom coordinator, at 704-814-6580.
- **What ways can I be involved in my Lower School child's classroom?** There are many ways to help in your child's class! Classes have an average of four parties per year and they usually take several field trips. Parents are needed to plan and help with parties and drive on field trips. Parents also supervise lunch and recess time once per week to give the teachers a break.
- **How can I volunteer if I have a Middle or High school student?** There are many ways to help! The Lunch Program needs many volunteers to operate and is very flexible. Contact Dottie Bedell, Lunch Program Coordinator, to volunteer. Parents can also volunteer to celebrate middle and high school teacher birthdays, chaperone and plan social events, and help with exam breakfasts. Chaperones are also needed for Windy Gap trips and other outings. The grade

level room moms coordinate these volunteers. You will hear from them when school starts. Contact the room mom for your grade if you want to help.

- **Are there school-wide areas in which to volunteer?** Yes! The Lunch Program needs many volunteers, as mentioned above, but there are so many other areas in which to serve. A great place to see CDS volunteer opportunities and ask questions is the Volunteer Fair held the day before school starts. You can also review the Parents Association Volunteer Handbook at www.covenantday.org under the Parent Association tab in the About Us drop-down menu.
- **If I see an area in which I want to become involved, what do I do?** The Volunteer Handbook, at the link above, includes a contact person for each area. Give them a call. They will be so happy to hear from you!

Lunch/Recess Duties

- **What is Lunch/Recess Duty?** Once a week, each lower school class provides a parent volunteer to supervise the class during lunch and recess so that the teacher may have a break. The teacher selects which day works best for her.
- **What if I can't ever serve on the teacher selected day?** If that day is not convenient for you, your teacher would welcome your help any day! Just let her know ahead of time.
- **May I bring preschool-age siblings?** It really depends on the age of the siblings and the age of the class and is up to the discretion of your teacher.
- **Will I be by myself with the class on the playground?** No. Either a teacher or assistant teacher from

another class in your grade will always be on the playground at the same time.

- **What do I do if a child needs to go to the bathroom while on the playground?** Children may go in pairs to the bathroom in the Middle School building adjacent to the playground.

Field Trip Driving

- **Can anyone drive on field trips?** No. In order to drive on any field trip, you must be an approved driver.
- **How do I become an approved driver?** It is easy, but it takes a couple of weeks. The online form is at www.covenantday.org on the Lower, Middle and High School tabs under the Academics drop-down menu. Click on “Resources” to find the “Approved Driver Form” and follow the instructions. You must sign the form, provide a copy of your insurance declarations page and request your driving record online from the DMV. Some insurance companies will fax your declarations page and DMV driving record directly to the school. You might want to check with yours!
- **How often do I have to get approved?** Approved driver status is good for two years from the date of acceptance.
- **If I am not sure I will drive on a field trip, should I just wait to get approved?** No. Since the approval takes several weeks, it is a good idea to go ahead and become approved before school even starts. Some field trips occur during September and your class will need drivers!
- **Can siblings come on field trips?** No, unfortunately.

- **Can I stop and get a treat for the kids in my car when driving on a field trip?** No, unfortunately.

Fundraising

- **What fundraisers does the school have?** CDS has two primary fundraisers. A Boosterthon Fun Run is held in the spring. An Annual Campaign is held in the late fall.
- **Are there any other fundraisers?** Yes. The Parents Association holds several fundraisers to support PA sponsored events for teachers and CDS families to build community. These fundraisers include fall and spring casserole sales, a Honey-baked ham sale before Thanksgiving and a car directories sale. In addition, CDS holds a book fair in November which raises funds for the Library, and students sell Citipass books in September to benefit the Fine Arts department. Parents may also link their Harris Teeter VIC card to our school number and collect box tops to raise money for CDS.
- **Is fundraising participation required?** No. Participation in fundraisers is voluntary and at your family's discretion, but having a culture of philanthropy is imbedded in our community.

Lower School After-School Activities

- **Does CDS offer after school activities to Lower School students?** Yes. Historically, CDS has offered the following opportunities. Information about each of these activities will be in the E-News.

- Girls Running Club, 3rd-5th grade, held after school in the fall and spring
- Praise Dance, LS and MS, held after school from Sept. to May
Contact: Crystal Coleman, 704-221-9337
- Girl Scouts, 4th-5th grade, meetings held during school as an enrichment choice,
Contact: Karen McKenzie (5th grade teacher)
- Violin, K and above, lessons during and after school from Sept. to May
Contact: Joe Farrell, 252-205-4288
- Piano, 2nd grade and above, held during and after school from Sept. to May
Contact: Wendy Pocock, 704-364-0030
Becky Cray, 704-345-4019
Carolyn Decker, 704-844-2024
- Voice, LS and MS, held after school from Sept. to May
Contact: Becky Cray, 704-345-4019
MaryAnn Foltz, 704-321-2864
- Guitar, LS and MS, held after school from Sept. to May
Contact: Connie Miller, 704-747-9976
- Chess Club, LS and MS students, held after school from Sept. to May

Middle and High School Athletics

- **If my student wants to try-out for a Middle or High school sport, what do I need to do?** For any student-athlete to try-out or play a MS or HS sport you must: (1) purchase the school supplemental accident insurance; (2) have a current physical

- exam with the results reported on the official CDS form; and (3) check the E-News for try-out dates.
- **Do I have to buy the supplemental accident insurance offered by the school?** Yes. Each player must purchase supplemental insurance coverage from the source designated by Covenant Day School (checks made payable to CDS for \$10.00). Insurance may be purchased during the annual school physical or by calling the Athletic Office.
 - **If my son/daughter has had a recent physical exam with our doctor, does that qualify?** Yes. Your student-athlete just needs a current annual physical examination by a medical doctor. The physical is only good for one year and may not expire during the athlete's playing season. **However, the results of the student-athlete's physical must be recorded on the official CDS form available on the school's website under the General Information section of the Athletics drop-down menu. Click on "Resources and Forms" and look for the "Participation Form".**
 - **Does CDS offer team physicals at school?** Yes. Team physicals are offered once a year before school starts. Details will be posted on the E-News. It is necessary to call for an appointment. The exam only takes about 15 minutes, and the cost is about \$25.
 - **Does CDS have any "no cut" sports?** Yes. Each season has one sport that does not cut athletes. In the fall it is cross country, winter is swimming, and spring is track and field.
 - **Are try-outs for fall sports held before school starts?** Yes. Most fall sports try-outs are held

during the first week in August. Try-out schedules will be posted on the E-News during the summer.

- **Where can I find out more detailed information about CDS athletics?** Information regarding CDS athletics is online at www.covenantday.org under the Athletics drop-down menu. The Athletic Handbook and physical examination form are on this page under Resources.
- **How do I find directions to away sporting events?** At www.covenantday.org, under the Athletics drop-down menu, General Information, and Resources is a link to “Directions to Away Games”.

High School Mobile Computer Program

- **Is my High School student required to have a laptop computer?** Yes.
- **How do I know what to buy?** CDS makes arrangements with a vendor for computer package options which can be ordered online. Ordering information is included at www.covenantday.org under the Academics drop-down menu on the High School tab. CDS uses Tablet laptops.
- **Will my student’s machine be maintained by CDS?** The Technology Department at CDS will maintain student machines. This will include simple maintenance, software support for CDS-provided programs, access to service covered by warranty when necessary, and a loaner pool of machines for when a student machine is being serviced. This maintenance will ONLY be provided for the laptop models that CDS endorses and

supports (as we will have exact loaner replicas available).

- **May I purchase my own laptop outside the CDS supported machines?** CDS discourages purchasing a non-standard computer outside the CDS package. See reasons why at www.covenantday.org under the Resources drop-down menu in the Technology tab.
- **How does CDS protect against inappropriate Internet usage, phishing sites, spyware, etc?** Campus-wide internet access is filtered through a firewall. However, parents are strongly encouraged to install a 3rd party filter for off-campus filtering.
- **If I have further questions about the Mobile Computer Program, what do I do?** Further information regarding the Mobile Computer Program is found at www.covenantday.org, under the Resources drop-down menu in the Technology tab. Within that page, there is also a link to “Mobile Computer Program FAQ” which provides helpful information. You may also contact Janice Agle, Student Mobile Computing Director, at 704-814-1068.

Booster Club

- **What is the Booster Club?** The Booster Club is an organization of CDS families that supports CDS athletics through club membership.

- **What benefits are there to joining the Booster Club?** Booster Club membership allows free entry into all home sporting events for your entire family. At higher levels of membership various CDS branded gifts are given in addition.
- **Why should I join the Booster Club if my children are in Lower School and don't participate in athletics?** Our ability to provide first-class athletic facilities and programs benefits not only the existing athletes, but those to come.
- **How can I join the Booster Club?** The membership form is found online at www.covenantday.org under the Athletics drop-down menu in the Booster Club tab.

CAST

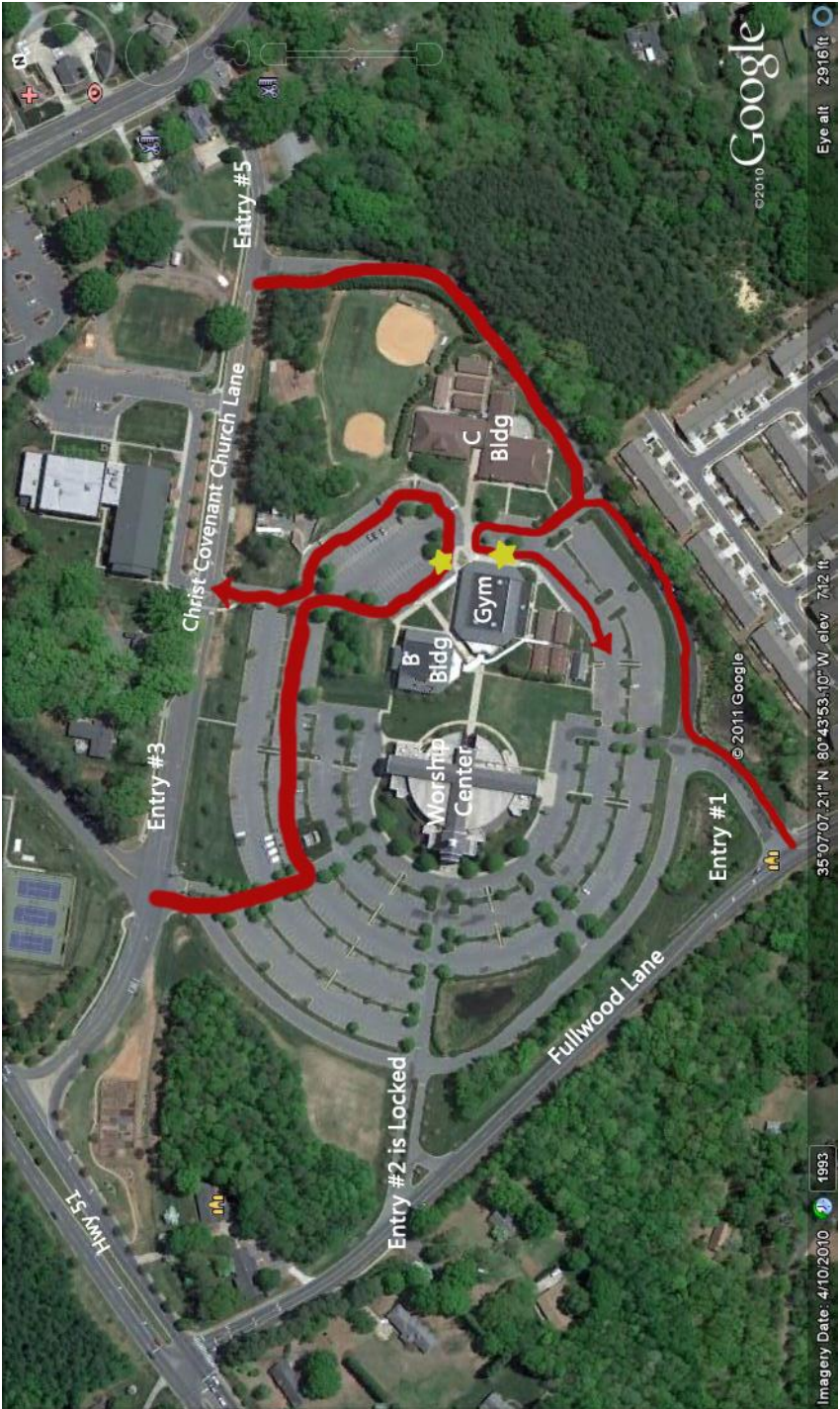
- **What is CAST?** Covenant Arts Support Team, is the CDS Fine Arts booster club. The purpose of CAST is to increase awareness of the Fine Arts, to encourage and organize parental involvement in all areas of Fine Arts, and to create a long range vision for Fine Arts at CDS.
- **What volunteer opportunities are available to support the fine arts?** Some of the volunteer opportunities include costuming, set design, band assistant, ticketing, programs, receptions, parent musicians for band sectional rehearsals, art assistance in the classroom, set painting, photography and production team.
- **How may I volunteer for CAST?** Contact Stacy Snapper at ssnapper@covenantday.org to volunteer. Note: High school students are eligible for service hours when volunteering for CAST.

Key Dates for 2011-2012

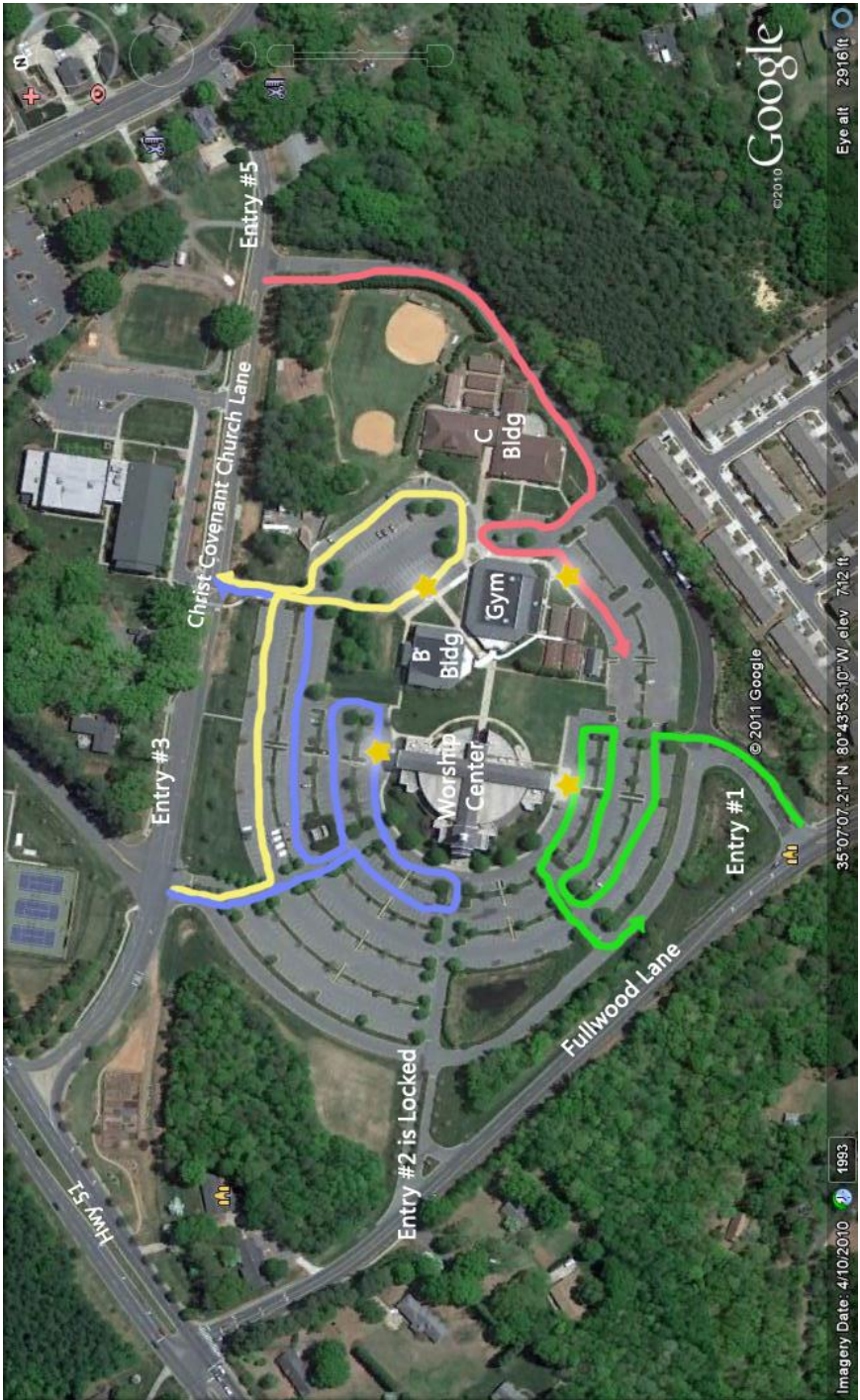
The following provides key dates for new families during the summer and first months of school. Refer to the E-News for more details.

July 11-15 and July 25-29	Grammar Camp
June and July	Other Camps
June, July, August	Order Uniforms from Lands End
July	Submit Approved Driver Forms
July 29	Team Physicals (by appointment at HS Gym)
August 15	Deadline for ordering September lunch
August (first week)	MS and HS Sports try-outs
August	Link or relink Harris Teeter VIC card (#1805)
August	Submit LS Carpool Form
August 15 (AM)	TK Popsicles on the Playground
August 16 (PM)	Kindergarten Round-Up
August 18	9 th grade Orientation/10 th -12 th Drop-in for new students
August 22	PA Volunteer Fair (Pick up carpool numbers, bring cash or check to purchase CDS apparel, bring supplies)
August 22	1 st -8 th grade Orientation
August 23	1 st -8 th grade first day of school
August 23	TK/K Orientation
August 24	TK/K first day of school
August 22-24	High School Windy Gap
August 24-26	Middle School Windy Gap
August 29	HS first day of school
September 1	LS Back to School Night
September 6	MS Back to School Night
September 8	HS Back to School Night
September 9	Community Heroes Chapel
October 1	Fall Family Picnic

Appendix 1: LS/MS Drop-off Map



Appendix 2: LS Carpool Map



Appendix 3: HS Drop-off and Pick-up Map

